



SELL CARS, PARTS AND SERVICE PROFITABLY.™

ADP's Payroll Tax Service

A COMPLETE SOLUTION FOR YOUR PAYROLL TAX NEEDS

Do you know when your state(s) will require electronic tax filing? Are you looking for the latest tax forms? Are you current with recent changes in Federal payroll tax laws? What's the latest you need to know about New Hire Reporting? All of these are important questions concerning the timely and accurate reporting of payroll tax information. Currently, most dealerships **manually prepare forms & input payroll data** into multiple systems to report payroll taxes to multiple tax agencies. Not only can this lead to an unproductive use of staff resources, non-compliance with the tax codes, and the incurring of large fines, but this also takes you away from your core business of selling and servicing cars and trucks.

This is why ADP Dealer Services is now offering Payroll Tax Service for its customers. ADP's Payroll Tax Service is a collaborative effort between Dealer Services and ADP Employer Services, the nation's largest payroll tax service provider. By leveraging the experience and resources of Employer Services, we are able to offer customers the most extensive payroll tax service to automotive retailers available today.

With ADP's Payroll Tax Service you receive dedicated tax research and expertise as well as tax agency assistance. Your tax summary statements are customized and detailed and the service is integrated with your ADP dealer management system (DMS). ADP's Payroll Tax Service is automatically updated with the latest reporting requirements to stay current with new tax laws and provides on-line access to payroll tax liabilities, invoices, deposits, and tax report information.

Consider the following benefits:

- Reduce risk of noncompliance with federal, state, and local tax laws
- Eliminate financial penalties resulting from late filing
- Enable better tracking by jurisdiction, office location, or both
- Increase productivity and reduces costs through enhanced efficiency, elimination of manual activities, and assignment of staff to more strategic tasks
- Allow real time monitoring and management of tax activity and transactions
- Compliance with new State & Local requirements

Comprehensive Tax Management Services

ADP can effectively manage your dealership's entire tax process. Furthermore, this service is integrated to Dealer Services' payroll system. It is staffed with experts to assist you with streamlining production and minimizing the risks of noncompliance. Dealerships can alleviate an administrative burden that might otherwise hinder their tax departments from focusing on strategic objectives. ADP experts can efficiently research proposed and announced tax law changes; deposit federal, state, and local taxes; and file quarterly and annual tax returns. ADP can also handle agency inquiries and amendments.

DEALERSHIP AREA:
Services

ISSUES:

- Paperwork Reduction
- Direct Government Inquiry Elimination

Worldwide, no other organization has more experience to offer in payroll tax filing outsourcing than ADP.



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Payroll Tax Service *cont'd*

ADP PAYROLL TAX FILING SERVICE: SEAMLESS INTEGRATION AND SECURITY

Once the payroll process is completed, tax information is transmitted to ADP's tax center via a PC or host-to-host connection using high-speed communications. ADP provides on-line access to tax transactions, liabilities, deposits, and related information, using an encrypted, secure connection.

Easily Accessible Information

To complement its tax service, ADP's Payroll Tax Service Web site is accessed through www.DealerSuite.com. This Web site features a resource center where companies can find helpful federal and state tax reference tables as well as information on more than 5,000 city and local taxes. ADP can also help managers explore ways to reduce unemployment costs as well as tax penalty expenses.

Quarterly Statements of Deposits and Filings

ADP provides quarterly Statements of Deposits and Filings reflecting all tax liability and deposit transactions. This easy-to-read statement can be customized to provide details by jurisdiction, by office location, or both. A standard format makes it easy to find information regardless of the tax jurisdiction. For easier storage and retrieval, each statement is available on CD-ROM.

Established Tax Agency Relationships

Over the last two decades, ADP has developed positive, open relationships with federal, state, and local tax agencies. During that time, ADP has worked cooperatively with these tax agencies on behalf of its clients. ADP has researched pending as well as proposed tax law changes to determine the best courses of action for clients and to help reduce the risk of noncompliance. As an ADP client, your dealership can take advantage of these capabilities.

**To find out more
about ADP's Payroll
Tax Filing Service,
please contact us at
1-866-510-5073.**